

ANNUAL ORGANIZATIONAL MEETING, ELECTION OF OFFICERS

At the first regular meeting at which newly elected board members are seated in election years and at the first regular meeting in December in non-election years, the board will elect from among its members a president and a vice president to serve one-year terms.

A newly appointed board member will not be eligible to serve as an officer unless a majority of the board has been appointed.

If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the president and the vice president, the board shall elect a president pro tempore who shall perform the functions of the president during the latter's absence.

The superintendent will act as board secretary and perform all the duties as outlined by law. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

In even-numbered years at the same meeting, a WSSDA legislative representative will be elected to serve a two-year term.

The normal order of business will be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly-elected board members by the president.
- B. Call for nominations for president to serve during the ensuing year.
- C. Election of a president (roll call vote).
- D. Assumption of office by the new president.
- E. Call for nominations for vice president to serve during the ensuing year.
- F. Election of a vice president (roll call vote).
- G. Call for election of WIAA contact to serve during the ensuing year.

Legal References:	RCW 28A.330.010	Board president, vice-president or president pro tempore — Secretary
	RCW 28A.330.020	Certain board elections, manner and vote required — Selection of personnel, manner
	RCW 28A.330.050	Duties of superintendent as secretary of the board
	RCW 28A.400.030	Superintendent's duties
	RCW 29A.60.280	Local elected officials, commencement of term of office — Purpose

Revision Date: November 18, 2015 (non-material revisions by board secretary), 6/26/17
Adoption Date: January 14, 2004
Woodland School District #404